

Southgate City Council Agenda

Council Chambers

14400 Dix-Toledo Rd., Southgate, Michigan 48195

Wednesday May 20, 2026

6:30pm Work Study Session

1. Officials Reports
2. Discussion of Agenda Items

7:00 pm Regular Meeting

Pledge of Allegiance

Roll Call: Ayres-Reiss, Gawlik, George, Graziani, Kuspa, Price, Rauch

Minutes:

1. Work Study Meeting Minutes dated May 6, 2026
2. Regular City Council Meeting Minutes dated May 6, 2026
3. Public Hearing Minutes Proposed Water Sewer Rate Increase May 6, 2026
4. Public Hearing Minutes Proposed FY 26-27 Budget and Millage Rates May 6, 2026
5. Public Hearing Minutes User Charge System for SWDD May 6, 2026

Scheduled Persons in the Audience:

Consideration of Bids:

Scheduled Hearings:

Communications "A":

- | | |
|---|---------|
| 1. Memo from Asst. City Admin./Fin. Dir.; Re: Adoption of Proposed 26/27 Budget & Millage Rates | page 9 |
| 2. Memo from Asst. City Admin./Fin. Dir.; Re: Approval of Proposed 26/27 Water & Sewer Rates | page 14 |
| 3. Memo from Asst. City Admin./Fin. Dir.; Re: Approval of Proposed 26/27 SWDD User Charges | page 15 |
| 4. Letter from Mayor; Re: Purchase of Emergency Notification System Subscription (Waiver of Bid) | page 18 |
| 5. Letter from Mayor; Re: Purchase of Law Enforcement Scheduling System (Waiver of Bid) | page 40 |
| 6. Letter from Mayor; Re: Purchase of Vacuum Pump Assembly (Waiver of Bid) | page 57 |
| 7. Letter from Mayor; Re: Purchase of Replacement Bobcat Loader (Waiver of Bid) | page 62 |
| 8. Letter from Mayor; Re: Appointments to Board of Review | page 68 |
| 9. Letter from Mayor; Re: Appointment to Brownfield Redevelopment Authority/Economic Development Corp | page 69 |

Communications "B" – (Receive and File):

Ordinances:

Old Business:

New Business:

Unscheduled Persons in the Audience:

Claims & Accounts: Warrant #1545 \$2,772,121.39

Adjournment:


Janice M. Ferencz, City Clerk

City Council

Work Study Session

May 6, 2026

An Informal Meeting of the Council of the City of Southgate was held on May 6, 2026 at 6:30 P.M. and called to order by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

Mayor Kuspa proclaimed the week of May 3 through 9, 2026 as Professional Municipal Clerks Week.

Discussed the following agenda items:

- Public Hearing for Proposed Water/Sewer Rate Increase
- Public Hearing for Proposed FY 26/27 Budget and Millage Rates
- Public Hearing for User Charge System for Southgate Wyandotte Drainage District
- Amendment to Articles 37 and 56 of City Charter
- Priority Waste Consent to Change of Control
- Hydraulic Hose Crimping System-Waiver of Bid
- Proposal for Library Room Conversion
- Renewal of Software Licenses Support for Library
- Water Utility Repair Truck-Waiver of Bid

This meeting ended at 6:49 p.m.

City of Southgate

Regular City Council Meeting

May 6, 2026

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, May 6, 2026 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch
Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

Moved by Ayres-Reiss, supported by George, RESOLVED THAT the Southgate City Council amend the agenda to add Unscheduled Persons in the Audience under Scheduled Persons in the Audience. Motion carried unanimously.

Minutes:

Moved by Rauch, supported George, RESOLVED, that the minutes of the City Council Work Study Session dated April 15, 2026 be approved as presented. Motion carried unanimously.

Moved by George, supported by Gawlik, RESOLVED, that the minutes of the Regular City Council Meeting dated April 15, 2026 be approved as presented. Motion carried unanimously.

Unscheduled Persons In Audience

1. Annette Calloway, 16755 Windermere Circle, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
2. Sam Galanis, 12869 Ward, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
3. Dennis Morier, 12861 Ward, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
4. Nanette Dodds, on behalf of Victoria Araj, 14036 Flanders, expressed opposition for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
5. Jennifer Nowaske, 12813 Phelps, requested, on behalf of residents along the Barberry Sewer Relief Project, that Ordinance 1292.01 Section B be suspended temporarily during the duration of the project ending on June 30, 2027.
6. Greg Hass, 13193 Superior, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
7. Barbara Harness, 13411 Longtin, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
8. Benjamin Patton, 12744 Helen, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
9. Pat Poirier, 12363 Helen, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
10. Carol Gordos, 12539 Fordline, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.
11. Jimmy Yoos, 16479 Silverado, expressed support for placing proposed term limit elimination ballot language on the November 3, 2026 ballot.

Regular City Council Meeting May 6, 2026

Scheduled Hearings:

1. Memo from ACA/Finance Director; Re: Public Hearing for Proposed Water/Sewer Rate Increase moved by Gawlik, supported by George, RESOLVED that the Southgate City Council hereby enters into a public hearing at 7:24 p.m. in order to entertain comments from interested individuals regarding the Proposed Water and Sewer Rates to become effective July 1, 2026. Motion carried unanimously.

Finance Director Drysdale gave a summary regarding the budget and costs of the water and sewer fund. Councilman Gawlik informed the residents that the water is 40% of their bill and 60% is everything else (operations, maintenance, sewers, and repairs) to run the system that incurs the costs.

There were no further comments or questions from the audience.

Moved by Ayres-Reiss, supported by Rauch, RESOLVED that the Southgate City Council adjourn the public hearing at 7:26 p.m.

Motion carried unanimously.

2. Memo from ACA/Finance Director; Re: Proposed FY 26/27 Budget and Millage Rates moved by Rauch, supported by George, RESOLVED that the Southgate City Council hereby enters into a public hearing at 7:27 p.m. in order to obtain comments from the public on the Proposed Fiscal Year 26/27 Budget and Millage Rates. Motion carried unanimously.

Councilman Gawlik informed the residents that 45% of the taxes they pay go to the city, the other 55% goes to other entities (County, Schools, DIA, Detroit Zoo, Metroparks, WCCC, etc.). He added that when people talk about eliminating property taxes, they don't realize how much the city does not get of those taxes and how much others get that really depend on them.

There were no further comments or questions from the audience.

Moved by Ayres-Reiss, supported by Price, RESOLVED that the Southgate City Council adjourn the public hearing at 7:28 p.m.

Motion carried unanimously.

3. Memo from ACA/Finance Director; Re: User Charge System for Southgate Wyandotte Drainage District moved by Rauch, supported by Ayres-Reiss, RESOLVED that the Southgate City Council hereby enters into a public hearing at 7:33 p.m. in order to entertain views and comments from interested individuals regarding the Special Assessment Costs Associated with the Southgate-Wyandotte Operation and Maintenance and Capital Improvement Charges. Motion carried unanimously.

There were no comments or questions from the audience.

Moved by Ayres-Reiss, supported by George, RESOLVED that the Southgate City Council adjourn the public hearing at 7:34 p.m.

Motion carried unanimously.

Regular City Council Meeting May 6, 2026

Communications "A":

1. Memo from Administrator; Re: Amendment to Articles 37 and 56 of City Charter moved by Price, supported by George, THAT the Southgate City Council allow the proposed wording for a City Charter Amendment to Sections 37 and 56 regarding the elimination of term limits for elected officials to appear on the November 3, 2026 Election Ballot. The motion carried by roll call vote, 5-2.
Yes: Ayres-Reiss, George, Graziani, Kuspa, Price
No: Gawlik, Rauch
2. Memo from Administrator; Re: Priority Waste Consent to Change of Control moved by Rauch, supported by Ayres-Reiss, THAT the Southgate City Council approve the Consent to Change of Control of the Priority Waste contract, and authorize the City Administrator to sign the document consenting to the change in majority ownership to Priority. Motion carried unanimously.
3. Letter from Mayor; Re: Hydraulic Hose Crimping System (Waiver of Bid) moved by Gawlik, supported by Ayres-Reiss, THAT the Southgate City Council waive the city bid process and approve the purchase of a hydraulic hose crimping system from Kimball Midwest in the amount of \$15,579.60, under OMNIA Partners cooperative contract #R240806. Motion carried unanimously.
4. Letter from Mayor; Re: Approve Proposal for Library Room Conversion moved by George, supported by Price, THAT the Southgate City Council approve the proposal from Restoration 1 for the conversion of open spaces into rooms at the Southgate Veterans Memorial Library in the amount of \$15,390.34. Motion carried unanimously.
5. Letter from Mayor; Re: Renewal of Software Licenses Support for Library moved by Rauch, supported by George, THAT the Southgate City Council approve the renewal of the Milestone Care+ software license and support agreement with D/A Central (Oak Park, MI) in the amount of \$2,785.00 for a 5-year term. Motion carried unanimously.
6. Letter from Mayor; Re: Purchase of Water Utility Repair Truck (Waiver of Bid) moved by Gawlik, supported by George, THAT the Southgate City Council waive the city bid process and approve the purchase of one (1) Water Utility Repair Truck to Wolverine Freightliner – Westside (Ypsilanti MI), in the amount of \$264,279.00, under the Sourcwell cooperative bid contract #032824-DAI (Daimler). Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1544 for \$3,138,109.40. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:52 P.M. Motion carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

May 6, 2026

REGARDING: Proposed Water/Sewer Rate Increase

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 6, 2026 and was called to order at 7:24 P.M. by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

The purpose of this public hearing, duly advertised, is to consider views and comments from interested individuals on the Proposed Water and Sewer Rates to become effective July 1, 2026.

Moved by Gawlik, supported by George, RESOLVED, that Council enters the public hearing.

Finance Director Drysdale gave a summary regarding the budget and costs of the water and sewer fund. Councilman Gawlik informed the residents that the water is 40% of their bill and 60% is everything else (operations, maintenance, sewers, and repairs) to run the system that incurs the costs.

No further questions or comments from Council or audience.

Moved by Ayres-Reiss, supported by Rauch, RESOLVED that the Southgate City Council adjourn the public hearing at 7:26 p.m.

Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

May 6, 2026

REGARDING: Proposed FY 26-27 Budget and Millage Rates

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 6, 2026 and was called to order at 7:27 P.M. by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

The purpose of this public hearing, duly advertised, is to obtain comments from the public on the Proposed Fiscal Year 26/27 Budget and Millage Rates.

Moved by Rauch, supported by George, RESOLVED, that Council enters the public hearing.

Councilman Gawlik informed the residents that 45% of the taxes they pay goes to the city, the other 55% goes to other entities (County, Schools, DIA, Detroit Zoo, Metroparks, WCCC, etc.). He added that when people talk about eliminating property taxes, they don't realize how much the city does not get of those taxes and how much others get that really depend on them.

No further questions or comments from Council or audience.

Moved by Ayres-Reiss, supported by Price, RESOLVED that the Southgate City Council adjourn the public hearing at 7:28 p.m.

Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

City of Southgate

PUBLIC HEARING

May 6, 2026

REGARDING: User Charge System for Southgate Wyandotte Drainage District

A Public Hearing of the Council of the City of Southgate was held on Wednesday, May 6, 2026 and was called to order at 7:33 P.M. by Council President Zoey Kuspa.

Present: Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Adriene Price, Phil Rauch

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Daniel Marsh, Assistant City Administrator/Finance Director Doug Drysdale, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Police Chief Mark Mydlarz, Police Deputy Chief Brent Newsted, Fire Chief Justin Graves, DPS Director Phil Ferro, Recreation Director Julie Goddard, Building Director Tim Leach

The purpose of this public hearing, duly advertised, is to entertain views and comments from interested individuals regarding the Special Assessment Costs Associated with the Southgate-Wyandotte Operation and Maintenance and Capital Improvement Charges.

Moved by Rauch, supported by Ayres-Reiss, RESOLVED, that Council enters the public hearing.

No questions or comments from Council or audience.

Moved by Ayres-Reiss, supported by George, RESOLVED that the Southgate City Council adjourn the public hearing at 7:34 p.m.

Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

City of Southgate

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director
DATE: May 12, 2026
RE: Adoption of Proposed Fiscal Year 2026/27 Budget & Millage Rates

DWD

Pursuant to the Budget Hearing held on May 6, 2026, the following are the proposed millage rates to be levied for the 2026/27 Fiscal Year Budget:

Description	2025/26 Approved	2026/27 Proposed
General Operating	9.8864	9.7934
Rubbish	2.3723	2.3500
Act 345 Retirement	10.8940	10.8940
Library Operating	0.8800	0.8800
Parks & Rec of 2017	0.9753	0.9661
Act 359 of 1925	0.0540	0.0510
Roads	1.8856	1.8678
Total Summer Levy	26.9476	26.8023

The 2026 Headlee Millage Reduction Factor for Southgate was 0.9906, resulting in a decrease of 0.1453 to the city's overall operating millages. Act 345 Retirement levies is exempt from Headlee rollbacks. Act 359 of 1925 Levy restricts the tax levy to no more than \$50,000 per year; as such that millage has been adjusted accordingly.

In addition, relative to the proposed budget, a motion is required in order to levy the 1% Administration Fee for all taxes to be levied and collected during the Fiscal Year commencing July 1, 2026 through June 30, 2027.

A resolution is attached adopting the proposed budget for fiscal year 2026/27; also, a resolution authorizing the establishment of the above millage rates and the 1% administration fee is requested.

Proposed Motion

Adopt the Fiscal Year 2026/27 proposed operating budget and proposed millage rates as presented, and authorize the 1% administration fee for all taxes to be levied and collected during the fiscal year commencing July 1, 2026 through June 30, 2027.

City of Southgate

County of Wayne, State of Michigan

No. _____

RESOLUTION

At a meeting of the Southgate City Council called to order by Council President Zoey Kuspa on May 20, 2026 at 7:00 P.M. the following resolution was offered:

Moved by _____, supported by _____

RESOLVED, that Council concurs with the recommendation of Administration and hereby authorizes a 1% Administrative Fee be established as part of the FY 2026/27 Budget; and,

FURTHER BE IT RESOLVED, authorization that the following Millage Rates be levied for the 2026/27 Fiscal year Budget:

General Operating	9.7934
Rubbish	2.3500
Act 345 Retirement	10.8940
Library Operating	0.8800
Parks & Rec of 2017	0.9661
Act 359 of 1925	0.0510
Roads	1.8678
Total Summer Levy	26.8023

WHEREAS, the Mayor's proposed budget for fiscal year 2026/27 was submitted on April 1, 2026 to the City Council of Southgate and a copy thereof filed with the City Clerk's Office for Public Review; and,

WHEREAS, on May 6, 2026 the City Council of Southgate held a public hearing on the proposed budget for fiscal year 2026/27; and,

WHEREAS, THE City Council, based on a recommendation from the Mayor, established the tax rates for General Fund operations and indebtedness.

NOW, THEREFORE, BE IT RESOLVED, pursuant to Article 5, Section 97, of the City of Southgate Charter that the City Council of Southgate hereby approves the fiscal year 2026/27 operating budget by activity, as presented by the Mayor and revised by Council and implemented through the following policies and specifications as the official budget for the City of Southgate for the fiscal year beginning July 1, 2026.

1. ADOPTION BY FUND, AND ACTIVITY WITHIN EACH FUND

The budget is hereby adopted by fund and department within each fund as follows:

101 General Fund Revenues

Property Taxes	\$22,824,507
Licenses & Permits	1,299,000
Federal Sources	40,000
State Sources	4,327,794
Charges for Services	940,750
Other Revenue	85,000
Contributions from Local Govts	151,336
Fines & Forfeitures	942,224
Investment Income & Rentals	1,156,500
Transfers In	1,771,500
Total Revenues	\$33,538,611

101 General Fund Expenditures

Dept #	Dept Name	Budget
101	City Council	\$76,917
171	Administration	392,157
215	City Clerk	339,052
219	General Government	3,867,886
220	Municipal Employees Civil Service Commission	2,000
221	Police & Fire Civil Service Commission	10,500
223	Finance Department	547,154
228	Information Technology	422,421
253	Treasurer	468,781
257	Assessor	285,925
262	Elections	64,300
266	Attorney	213,440
286	District Court	1,580,137
301	Police Department	11,170,879
336	Fire Department	6,350,200
371	Building Department	923,216
441	Public Services	2,088,935
442	Garage	731,238
521	Sanitation	2,072,645
672	Senior Citizen Center	84,481
701	Planning Commission	35,500
751	Recreation Department	1,028,612
803	Historic Commission	1,900
966	Transfers Out	1,220,000
	Total Expenditures	\$33,978,276

Fund #	Fund Name	Budgeted Expenditures
202	Major Streets Fund	\$10,180,010
203	Local Streets Fund	5,436,510
204	Municipal Streets Fund	1,456,520
208	Parks & Recreation Fund	1,596,547
211	Southgate / Wyandotte O&M Fund	1,353,815
247	Tax Increment Finance Authority Fund	2,033,108
248	Downtown Development Authority Fund	442,504
260	Michigan Indigent Defense Fund	153,477
271	Library Fund	857,153
369	Building Authority Fund	0
401	Capital Project Fund	920,000
404	District Court Capital Improvement Fund	400,000
584	Golf Course Fund	1,654,650
592	Water & Sewer Fund	12,451,147
677	Workers Comp Fund	323,400
734	Severance Reserve Fund	125,000

II. APPROPRIATION NOT A MANDATE TO SPEND

Appropriations will be considered the maximum authorization to incur expenditures and not a mandate to spend.

III. LIMIT ON OBLIGATIONS AND PAYMENTS.

No obligation shall be incurred against and no payment shall be made from any appropriation account unless there is sufficient unencumbered balance in the appropriation, and sufficient funds are or will be available to meet this obligation.

IV. No obligation shall be incurred against and no payment shall be made from any appropriation account for additional full time and/or part time employees, unless sufficient funding is first appropriated to meet this obligation.

V. CONFORMITY WITH PERVIOUS ACTIONS.

The City Council rescinds any prior actions not in conformity with the above stated policies and specifications.

Yeas:

Absent:

Nays:

Motion:

I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 20, 2026.

City Clerk

cc: Executive, Attorney, Finance, Wayne Co Assess & Equalization Div, Treasurer, files

2026 Tax Rate Request (This form must be completed and submitted on or before September 30, 2026)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

County(ies) Where the Local Government Unit Levies Taxes Wayne	2026 Taxable Value of ALL Properties in the Unit as of 05-26-2026 \$971,099,106
Local Government Unit Requesting Millage Levy City of Southgate	For LOCAL School Districts: 2026 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2026 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2025 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2026 Current Year "Headlee" Millage Reduction Fraction	(7) 2026 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
City Charter	General Operating	1988	12.5000	9.8864	0.9906	9.7935	1.0000	9.7934	9.7934		
PA 298/1917	Rubbish Collection	N/A	3.0000	2.3723	0.9906	2.3500	1.0000	2.3500	2.3500		
PA 345/1937	Police & Fire Retiree	N/A	No Limit	N/A	1.0000	N/A	1.0000	10.8940	10.8940		
PA 164/1877	Library Operating	1994	1.0000	0.9426	0.9906	0.9337	1.0000	0.9337	0.8800		
Extra Voted	Roads Construction	2021	1.9266	1.8856	0.9906	1.8679	1.0000	1.8678	1.8678		
Extra Voted	Parks & Rec Operating	2017	1.0000	0.9753	0.9906	0.9661	1.0000	0.9661	0.9661		
PA 359/1925	Public Relations	N/A	4.0000	0.0630	1.0000	0.0630	1.0000	0.0630	0.0510		

Prepared by Douglas Drysdale	Telephone Number (734) 258-3017	Title of Preparer Finance Director	Date 05/22/2026
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CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

☒ Clerk	Signature	Print Name	Date
☐ Secretary		Janice M. Ferencz	05/22/2026
☒ Chairperson	Signature	Print Name	Date
☐ President		Joseph G. Kuspa	05/22/2026

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

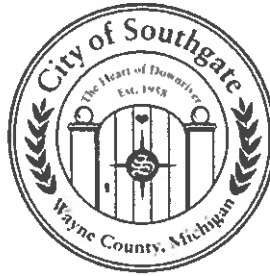
** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2026 for instructions on completing this section.	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag., Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: May 12, 2026

RE: Approval of Proposed 2026/27 Water & Sewer Rates

Each year during the budget process, administration reviews the water & sewer rates based on the budgeted expenditures and volumes, and proposes adjustments to allow the rates to cover operations, maintenance, and capital requirements of the system. The proposed rates, along with the current rates, are outlined below. The proposed rates represent approximately a 6.8% increase over the current rates for residential usage.

	Current	Proposed	% Change
Water	\$ 39.27	\$ 42.41	8.0%
Sewer	\$ 50.60	\$ 53.64	6.0%
Capital	\$ 9.45	\$ 10.00	5.8%
Combined	<u>\$ 99.32</u>	<u>\$ 106.05</u>	<u>6.8%</u>
Non-Residential	<u>\$ 1.53</u>	<u>\$ 1.53</u>	<u>0.0%</u>

Note: Rate is per metered thousand (1,000) cubic feet

Administration is requesting that City Council adopt a resolution establishing the new Water Rate at \$42.41, the new Sewer Rate at \$53.64, the Capital Rate at \$10.00, and the Non-Residential User Rate at \$1.53 per 1,000 cubic feet (MCF). The proposed rates will be sufficient to cover the operations, maintenance, and capital requirements of the system.

The proposed rates were discussed with City Council at the April 25, 2026 budget session, and a public hearing was held on May 6, 2026 to receive comments on the proposed rates. The adopted rates will be effective July 1, 2026.

Proposed Motion:

Approve the 2025/26 proposed Water Rate at \$42.41, the proposed Sewer Rate at \$53.64, the proposed Capital Rate at \$10.00, and the Non-Residential User Rate at \$1.53 per 1,000 cubic feet, with the rates effective July 1, 2026.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: May 12, 2026

RE: Approval of Proposed 2026/27 Southgate-Wyandotte Drainage District User Charges

A public hearing was held on May 6, 2026 for discussion and comments regarding the proposed Southgate-Wyandotte Drainage District 2026/27 special assessments.

It is recommended that City Council adopt a resolution which approves the 2026/27 fiscal year apportionment for the City of Southgate in the amount of \$1,393,815.00.

Proposed Motion:

Approve the 2026/27 fiscal year apportionment of costs related to the operations, maintenance, and replacement of facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District, in the amount of \$1,393,815.00.

City of Southgate

County of Wayne, State of Michigan

No.

RESOLUTION

At a meeting of the Southgate City Council called to order by Council President Zoey Kuspa on May 20, 2026 at 7:00 P.M. the following resolution was offered:

Moved by _____, supported by _____

WHEREAS, the costs of operating, maintaining, and replacing facilities, constructed by the Southgate-Wyandotte Relief Drain Drainage District have been apportioned by the Wayne County Drainage Board in accordance with Sections 468, 469 and 478 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, as amended and Section 14a of Act 51 of Michigan Public Acts of 1951, as amended, and in accordance with the Federal Water Regulations promulgated there under (Title 40 Code of Federal Regulations, Part 35); and,

WHEREAS, the City of Southgate is empowered by Section 490 of the Michigan Drain Code, Act 40 of Michigan Public Acts of 1956, Section 9 of Act 211 of Michigan Public Acts of 1956, and City of Southgate Charter Section 162 to enact user service charges for the Southgate-Wyandotte Relief Drain Drainage District by ordinance; and,

WHEREAS, the collection of such user service charges is necessary to fund the repair, operation and maintenance of the facilities of the Southgate-Wyandotte Relief Drain Drainage District and is essential to the public health, safety and welfare of users of said Southgate-Wyandotte Relief Drain Drainage; and,

WHEREAS, a Public Hearing regarding the proposed user service charge apportionments promulgated by the Wayne County Drainage Board and the individual user service charges derived there from was held by the City Council, City of Southgate on May 6, 2026 and notice given to all the residents within the benefitting geographic area by publication in the local newspaper; and,

WHEREAS, such Public Hearing was held by the City Council to entertain views and comments from interested individuals regarding the individual user service charges for fiscal year July 1, 2026 through June 30, 2027,

NOW, THEREFORE, BE IT RESOLVED, that the City of Southgate does hereby adopt the following apportionment of costs of operating, maintaining and replacing facilities constructed by the Southgate-Wyandotte Relief Drain Drainage District as proposed by the Wayne County Drainage Board:

City of Southgate, MI	42.708%
City of Wyandotte, MI	50.322%
State of Michigan	1.804%
County of Wayne	<u>5.166%</u>
 TOTAL	 100.000%

BE IT FURTHER RESOLVED, that the City of Southgate:

- a) Affirms that the County's cost of operating and maintaining the Southgate-Wyandotte Drainage District for fiscal year October 1, 2025 through September 30, 2026 is estimated to be \$2,389,873, including \$361,831 for capital projects and engineering fees; and,

- b) Affirms that the City's cost of modernization and automation of the Southgate-Wyandotte Drainage District Treatment Facilities along with the Barberry Relief Sewer for fiscal year July 1, 2026 through June 30, 2027 are estimated to be \$1,393,815.00; and,
- c) Assess such annual costs less excess Fund Balance to benefitting property owners in compliance with the user charge formula as identified in Exhibit A and attached hereby and incorporated herein by reference; and,
- d) Confirms the roll for all persons whose name appears on the tax rolls as owning land within the Southgate-Wyandotte Drainage District as prepared by the City Clerk and Finance Department and on file within City Hall incorporated herein by reference in its entirety.

BE IT FURTHER RESOLVED, that user charges have been or shall be levied on the summer tax rolls of the owners of real property within the geographic areas as follows:

North: Brest Avenue

South: Pennsylvania Road

East: Fort Street, and

West: Generally comprised by the area commencing with McCann (on the south side) to Eureka Road, to Reeck Road, to I-75;

BE IT FURTHER RESOLVED, that the City of Southgate does hereby re-adopt the individual user charge formula, which formula is attached hereto as Exhibit A and incorporated herein in its entirety by reference thereto, which formula shall be kept in the Office of the City Clerk for review by any interested party.

BE IT FURTHER RESOLVED, that any individual who is aggrieved by the user charge formula adopted herein or aggrieved by the application of said formula to their property shall file a notice of same with the City Engineer, within twenty-eight (28) days of the annual adoption of the user charge, who shall review the complaint and make a recommendation the City Council. The City Council shall deny, affirm, or modify such user charges in accordance with its rules.

Yeas:

Absent:

Nays:

Motion:

I, Janice M. Ferencz, Clerk of Southgate, do hereby certify that the foregoing is a true, correct and complete copy of a resolution passed by the Southgate City Council at a regular meeting held on May 20, 2026.

City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

May 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase of Emergency Notification System Subscription (WAIVER OF BID)

Ladies and Gentlemen:

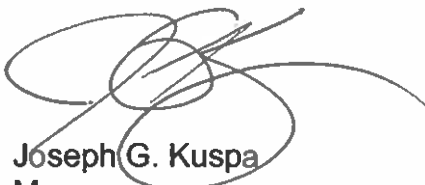
It is recommended by the Police Chief and I concur with his recommendation to waive the bid process and approve a three (3) year subscription for an emergency notification system with Hyper-Reach Technology, Saint-Laurent, Quebec, in the annual amount of \$7,500.00. The term of this subscription will begin July 1, 2026 and run through June 30, 2029.

Hyper-Reach will replace the CodeRed system that the City currently uses. Hyper-Reach has indicated that residents who have previously registered for CodeRed will automatically be enrolled in the Hyper-Reach system.

Funds are available in the proposed 2026-27 Water and Sewer Fund.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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Council President

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PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director DWD

DATE: May 13, 2026

RE: Approve Purchase of Emergency Notification Services Subscription (Waiver of Bid)

I have reviewed the above with the Chief of Police and concur with his recommendation to waive the city bidding process and approve a 3-year subscription with Hyper-Reach Technology (Saint-Laurent, Quebec) for emergency notification services in the annual amount of \$7,500.00. The term of this subscription will begin on July 1, 2026 and run through June 30, 2029.

Hyper-Reach will replace the CodeRED system that the city has used for many years. Additionally, Hyper-Reach has indicated that residents who have previously registered for CodeRED will automatically be enrolled into the Hyper-Reach system.

Funds for this item are available in the proposed 2026-27 Water & Sewer Fund budget.

Proposed Motion

Waive the city bid process and approve the proposal for a 3-year subscription with Hyper-Reach Technology for emergency notification services in the annual amount of \$7,500.00, for the period of July 1, 2026 through June 30, 2029.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa

From: Mark A. Mydlarz, Chief of Police

Re: **Purchase approval / Waiver of Bid**

Date: May 4th, 2026

Dear Mayor Kuspa,

The City has relied on CodeRED / Crisis 24 for emergency notifications for the past several years. Recently CodeRED implemented a mandatory platform update that required all residents to re-register for emergency alerts. Since this update, both residents and staff who utilize the system have found the platform confusing and difficult to navigate.

The City's CodeRED subscription expires in July. We have received a quote for a one year renewal of CodeRED which is \$9,893.62.

Due to the ongoing issues with CodeRED, we have explored alternative emergency notification services, which include Regroup and Hyper-Reach. Both options offer advantages over CodeRED, including lower annual cost, enhanced features, and improved training.

Regroup has an annual cost of \$8,000 per year plus a one-time implementation fee of \$1,000. This option includes 400,000 annual messages, integration with the National Oceanic and Atmospheric Administration (NOAA) Weather Radio (NWEM) alerts, and the ability to send internal notifications.

Hyper-Reach has a cost of \$7,500 annually for a 3 year term. This service includes unlimited messaging, automated customizable weather alerts using the National Weather Service data, local caller ID, and AlertSmart which enables alerts to be delivered to smart speakers such as Amazon Alexa. Additionally, Hyper-Reach has indicated that residents who have previously registered for CodeRED will automatically be enrolled into their system, eliminating the need to re-register. Hyper-Reach also includes an events feature that allows residents to opt-in to receive notifications about community updates, such as Heritage Days, Harvest, and other City activities.

Department heads who participated in a Hyper-Reach demonstration provided positive feedback regarding the platform's ease of use and capabilities. While CodeRED is primarily used by the DPS and Police department, the expanded functionality of Hyper-Reach is expected to benefit multiple City departments, transforming what was a single purpose emergency tool into a broader communication platform that can increase resident engagement. Hyper-Reach has offered to prepare our system,

provide us with training, and supply marketing materials in advance to ensure there is no interruption in emergency notification services. Billing would not begin until July, when the current CodeRED contract expires.

Based on these factors it is my recommendation that we waive the bid and purchase Hyper-Reach located at 7405 Rte Transcanadienne #100 Saint-Laurent, QC H4T 1Z2 at an annual cost of \$7,500 for a 3 year term. Funding for this purchase will be covered by budgeted funds from the Water and Sewer budget for fiscal year 2026-2027, with future cost distributed among the various departmental budgets.

With your concurrence, I respectfully request this item be placed on the City Council's agenda for the meeting scheduled on May 20th, 2026 for purpose of waiver of bid and purchase approval.

Sincerely,

A handwritten signature in black ink, reading "Mark A. Mydlarz", with a stylized flourish underneath.

Mark A. Mydlarz
Chief of Police

cc: City Administrator, Finance Director, DC Newsted, DPS Director, Public Safety Commission (7), file

PROPOSAL

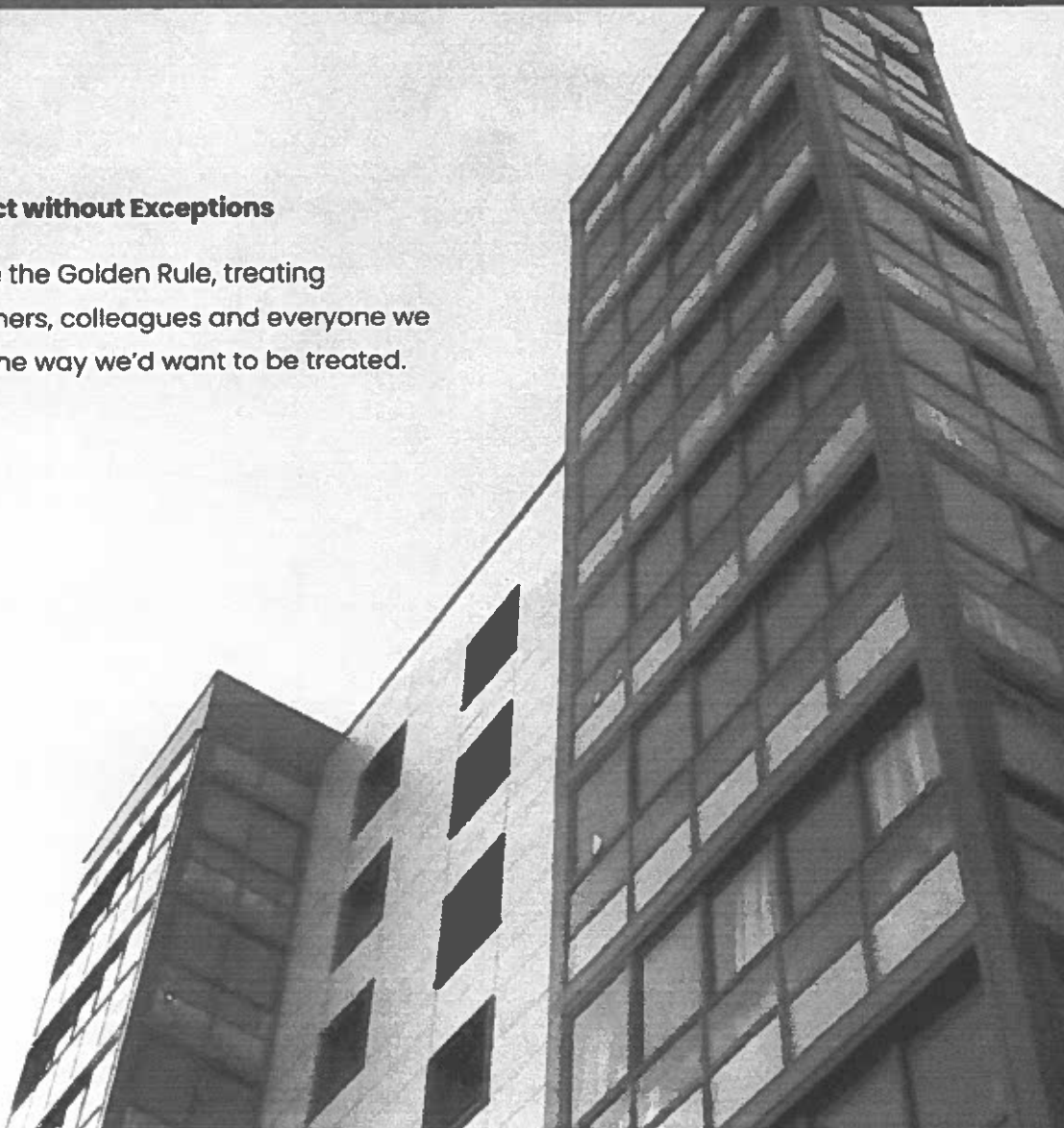
FOR HYPER-REACH EMERGENCY MASS NOTIFICATION SERVICES

Southgate, MI



Respect without Exceptions

We live the Golden Rule, treating customers, colleagues and everyone we meet the way we'd want to be treated.



Lisa Cantali | Regional Sales Manager
M: 585-424-0808, E: Lisa.Cantali@hyper-reach.com
W: www.hyper-reach.com

04/27/2026

Hyper-Reach

+1 585-586-0020
hr.info@hyper-reach.com
7405 Rte Transcanadienne #100,
Saint-Laurent, QC H4T 1Z2

Hyper-Reach® was developed as an EMERGENCY mass notification system to give public safety, emergency communicators and public leaders the power to create and send critical messages quickly and easily. We offer intuitive web and mobile interfaces, a full range of delivery methods and immediate feedback and reporting.



- **Hyper-Enrollment™** gets you the highest enrollment compared to other ENS providers.
- **Image-Reach™**: Maximize your messages' impact with pictures or files.
- **RecordTime™**: Record your voice messages on your PC, mobile device for maximum speed.
- **IPAWS/WEA**: Reach even unregistered mobile phones, as well as EAS and other IPAWS outlets.
- **Mobile Apps**: free apps for receiving alerts and for sending alerts.
- **Hyper-Reach Mapping**: The fastest, easiest mapping tool anywhere!
- **Premium SMS Text**: Send longer texts, more reliably with fewer potential points of failure.
- **Message Templates**: Speed up your notification process without forgetting important details.
- **Automated Weather Alerts**: Immediate, customized alerts using National Weather Service data.
- **Perfect Answer**: Makes your message sound more natural, for maximum delivery.
- **Language Support**: Allow citizens to select their preferred language.
- **Two-way Communication**: Ask for and get answers to your messages.
- Easily manage internal contacts and lists with **Dynamic List & Contact Attribute Management**.
- **Local Caller ID**: Your alerts come from a local number, your calls are identified with Caller ID Name.
- **Instant Conference**: Immediate Team Conference Calls.
- **Status Callbacks**: Citizens that call back will receive the latest message sent to their phone.
- **Tiered Login**: Privileges to manage multiple users, custom user roles and sub-accounts.
- **EventReach™**: set up your own codes quickly and easily for topic - or event-specific alerts.
- **AlertSmart™**: Send alerts to **smart speakers**, such as **Amazon Alexa**.
- **Extensive Marketing Support**: We'll help with strategy, messaging, design—videos, flyers, etc.

Hyper-Reach continually reviews and improves our product offering to give you the best, fastest and most reliable system possible.

Multiple Channels for Notification

Launch notification campaigns easily from our web interface, Smartphone app or IVR

Primary channels allow optional 2-way communication.

Get an ETA for arrival time for First Responders.

Schedule a meeting and have recipients RSVP yes or no.
Ask recipients to confirm receipt of your message.



Primary Delivery Channels:

Landline
Cell phone
Email
TDD/TYY
SMS Text

Additional Channels:

Facebook

Twitter

RSS Feeds

IPAWS

Mobile App

Digital Signage

Pager

Internet

Website

Unique to Hyper- Reach:

Alexa-enabled
Devices

Browser Pop-up Alerts

Other channels can be added to the primary channels to allow you to reach a greater number of people, faster, when a response is not required!

Alert the public of emergency situations requiring them to stay in, evacuate, keep on the lookout or avoid the area.



Easily attach files, photos or videos to your alert with one click and a drag and drop of a file. Files added to your messages will be included in the message as a link for the recipient to open.

Examples:

- Meeting – add a meeting agenda
- Missing person – add a photo
- Escaped convict or other All-Points Bulletin or BOLO – add a photo or police sketch

You'll lend more impact to your alerts and reach more people!

Internal Notifications

Building your database for internal notifications is easy, and managing it is even easier. You can upload your existing database and add or delete additional contacts easily.

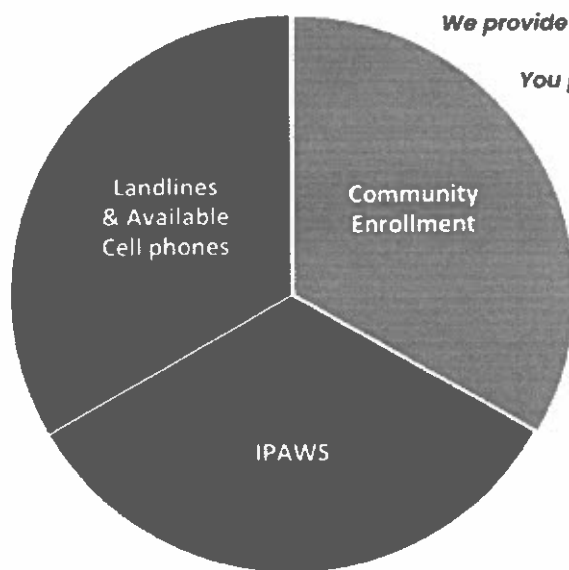
Our Dynamic Lists/Contact Attributes feature allows you to assign multiple attributes of your choosing to internal contacts, so you can set up your lists ahead of time, and then when new contacts with these attributes are added to the database, they will automatically be included in the appropriate lists next time the lists are used. You can also create precisely targeted lists on the fly as needed when a combination of attributes is required.

Hyper-Reach

+1 585-586-0020
hrinfo@hyper-reach.com
7405 Rte Transcanadienne #100,
Saint-Laurent, QC H4T 1Z2

Public Notifications

Reaching the public with emergency notifications is critical so we help you build the most complete, accurate database possible.



We provide Landlines and available Cell Phones to get you started.

You provide local GIS Mapping for highest accuracy.

We provide seamless integration with IPAWS and Google Maps.



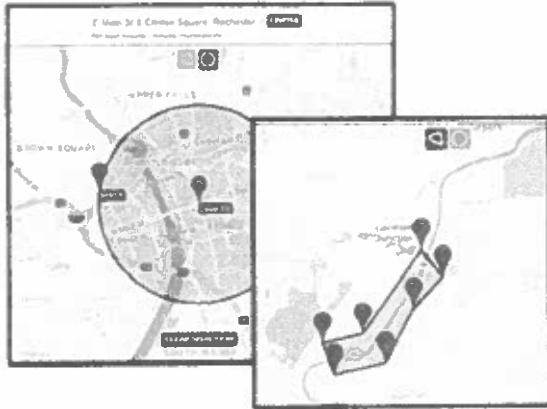
Highest Rates of Community Enrollment

Reporting & Management

Hyper-Reach's Campaign Manager tracks all the details and results of your notification campaigns so you can follow along as alerts are going out and watch for results and responses. It also preserves a historical record of all your notifications with all the details. Even years down the road you can go back and review them. You'll have a record of who sent what, when, where they sent it from, to whom, and more. Since users cannot edit or delete these records, they can also serve as documentation when you need it.

Hyper-Reach

+1 585-566-0020
hrinfo@hyper-reach.com
7405 Rte Transcanadienne #100
Saint-Laurent QC H4T 1Z2



Hyper-Reach's Mapping Tool makes it easy to quickly select exactly who you need to notify for each situation.

You can also select target areas without the mapping tool - by GPS coordinates, municipality, streets, sides of streets or specific addresses, including the option to exclude addresses if needed.

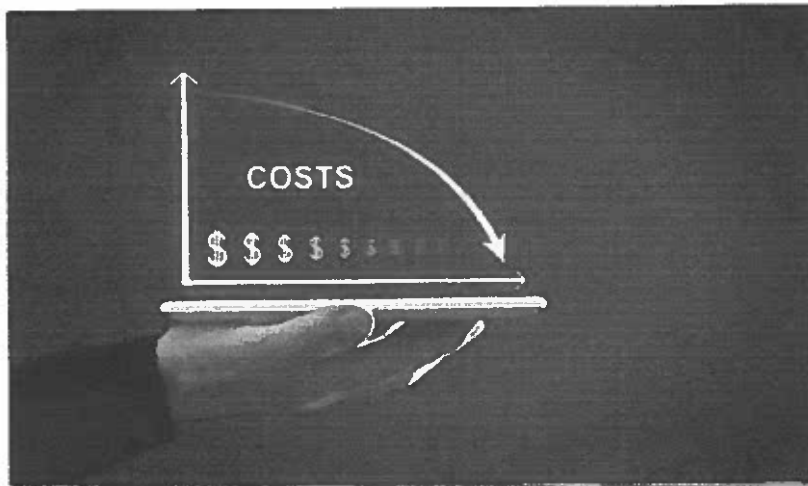
Because we hold ourselves to a 95+% geo-coding match rate to the landline and other data, we effectively add streets that other sources (Google, ESRI, etc) may not have. The result is not only more accuracy, but the ability to reach more people than other Emergency Notification system providers.

IPAWS (Integrated Public Alert and Warning System) allows authorized agencies to notify every cell phone within a mapped area about impending emergencies. No enrollment is required. Hyper-Reach is integrated with the IPAWS system, and we don't charge you extra to use it. You can even send IPAWS alerts (including your monthly tests!) from our mobile app quickly and easily from wherever you are.

Including IPAWS as a method of delivery for important emergency alerts when there is imminent threat to life or property gives you the best chance of quickly reaching all the people you need to reach, whether they are home or out, whether they are local or just traveling through, and whether or not they have enrolled for alerts, while the alert is active. **Combined with all the other options Hyper-Reach provides, there is no more comprehensive plan for notifying everyone you need to reach.**

Hyper-Reach is the best value for your investment

1. **Ease of use:** Our clients and prospects tell us that our system is the easiest to use.
2. **Customer Support:** We are known for our responsiveness. Live phone support, 24/7.
3. **Special Needs:** Allow at-risk citizens to identify themselves as requiring assistance in an evacuation
4. **Contacts/ Dynamic List Management** - makes contact/list management easy
5. **Hyper-Enrollment** - you'll reach more of your community with Hyper-Reach
6. **Innovation:** We incorporate emerging technology e.g. AlertSmart™, NextDoor integration
7. **Premium SMS Texting** avoids email gateways, allows for faster and more reliable delivery, virtually no character limit for texts
8. **Launch App:** Launch alerts from anywhere - includes Message Templates and IPAWS (LIVE or TEST)



Proposed Services and Pricing

**Fully Hosted Unlimited System: \$7,500 per year for a 3-year term
(billed annually)**

New for 2026:

- 130+ Additional languages available for translating text alerts on public facing alert page (PFP)
 - New easier upload and maintenance of internal contact records, including all contact details.
 - Smart Message™ offers AI assistance while composing messages for your alerts
 - Jurisdictional map outline helps you select the area to be notified within your jurisdiction
 - Optional 2FA authentication for user login
-
- **System Configuration & Customization** – Tailoring the platform to meet your specific needs, including user roles, permissions, and notification preferences.
 - **Data Import & Integration** – Importing and configuring all available resident and business landline data, as well as public mobile data, to ensure maximum coverage. Assisting with the transfer of existing contact lists, GIS mapping data, and integrations with third-party systems if applicable.
 - **Marketing Support for Citizen Enrollment** – Providing customized materials and strategies to help drive community sign-ups and increase public participation.
 - **Training & Onboarding** – Comprehensive training for administrators and key users to ensure seamless adoption and effective usage.
 - **Testing & Quality Assurance** – Conducting system tests to confirm proper functionality and reliability before full deployment.
 - **Ongoing Support During Implementation** – Offering dedicated support throughout the setup process to address any questions or concerns.

Included with Hyper-Reach:

- **Truly Unlimited Usage** – No restrictions on users, contacts, lists, saved messages, alert campaigns, or notifications.
- **Multi-Platform Access** – Web, phone, and mobile app access for seamless operation.
- **Comprehensive Mapping & GIS Integration** – Merging Hyper-Reach landline and available mobile data with local GIS mapping for highest accuracy and coverage.
- **Extensive Marketing Support** – Strategies to maximize citizen enrollment and engagement.
- **Multiple Signup Methods** – Citizens can register via web form, QR code, IVR phone signup, text, Alexa, mobile app, and more.
- **24/7 Customer Support** – Dedicated assistance whenever needed.
- **Advanced Reporting & Analytics** – Detailed insights into campaign performance, including individual responses.
- **Integrated Alerting Services** – Send notifications via Facebook, X (Twitter), NextDoor, web browsers, IPAWS, your website, and more.
- **Child Accounts for Shared Access** – Grant access to other departments and agencies within your jurisdiction as needed.
- **Live Interactive Web Training** – Ongoing education for administrators and users.
- **Locked-In Pricing for the Contract Term** – No hidden fees or surprise charges; pay annually for predictable budgeting.

***FEMA requires certification for IPAWS. We will point you in the right direction to get started if you do not have it now.**

NOTE: This Pricing will be in effect for 60 days

GSA Contract Holder GS-35F- 072CA

Hyper-Reach Technology Services Agreement for Hyper-Reach™ Customers

This agreement is made between Valsoft Corporation Inc. d/b/a Hyper-Reach Technology, 7405 Rte Transcanadienne #100, Saint-Laurent, QC H4T 1Z2, Canada, hereby, "Hyper-Reach Technology" **Hyper-Reach Technology**, and **Southgate Police Department**, 14710 Rcaume, Southgate, MI 48195. ("Customer").

Whereas Hyper-Reach Technology provides mass emergency notification services ("Services") and will make Services available to Customer under the following terms and conditions:

1) Services

Services are described in Exhibit A – Description of Services. Services shall be available as described in Section 3 below.

2) Cost of Services

Services provided to Customer shall be billed according to the pricing schedule: See Exhibit B - Cost of Services.

3) Service Availability

Services shall be available 24 hours a day, 7 days a week, except for: (i) planned downtime ("Scheduled Downtime") for which Hyper-Reach Technology shall provide a minimum of 8 hours prior notice and shall normally but not necessarily schedule within the interval from 6:00 p.m. Friday to 3:00 a.m. Monday, Eastern Time) or (ii) any unavailability caused by circumstances beyond Hyper-Reach Technology's reasonable control, including without limitation, acts of God, acts of government, floods, fires, earthquakes, civil unrest, acts of terror, strikes or other labor problems, internet service provider failures or delays, or denial of service attacks ("Emergency Downtime"), and (iii) software or other failures which interrupt services. In the case of such failures, Hyper-Reach Technology warrants that it will use its best commercially reasonable efforts to correct such failures as quickly as possible.

4) Limited Warranty; Disclaimers of Warranty; Limitation of Liability

Hyper-Reach Technology represents and warrants that the Services, under normal operation and when used as authorized herein, will perform substantially in accordance with the Description of Services during the Term.

Hyper-Reach Technology's sole obligation and Customer's exclusive remedy for any breach of the above warranty is limited to Hyper-Reach Technology's commercially reasonable efforts to correct the non-conforming Services at no additional charge to Customer. Save as specifically set out herein, Hyper-Reach Technology will not be responsible for any incidental, special or consequential damage sustained or suffered by Customer in any way arising out of or referable to Services provided under this Agreement, so long as such damages were not caused by wrongful misdoing or gross negligence on the part of Hyper-Reach Technology.

EXCEPT AS WARRANTED IN THIS SECTION, HYPER-REACH TECHNOLOGY HEREBY DISCLAIMS

Hyper-Reach Service Agreement

ALL WARRANTIES, CONDITIONS, GUARANTIES AND REPRESENTATIONS RELATING TO THE SERVICES, EXPRESS AND IMPLIED, ORAL OR IN WRITING, INCLUDING THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND WHETHER OR NOT ARISING THROUGH A COURSE OF DEALING. THE SERVICES ARE NOT GUARANTEED TO BE ERROR-FREE OR UNINTERRUPTED EXCEPT AS SPECIFICALLY PROVIDED IN THIS AGREEMENT, HYPER-REACH TECHNOLOGY MAKES NO WARRANTIES OR REPRESENTATIONS CONCERNING THE COMPATIBILITY OF SOFTWARE OR EQUIPMENT OR ANY RESULTS TO BE ACHIEVED THEREFROM.

EVEN IF ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, IN NO EVENT SHALL EITHER PARTY BE LIABLE FOR ANY INDIRECT, SPECIAL INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES OF ANY KIND (INCLUDING, BUT NOT LIMITED TO, LOSS OF USE, INTERRUPTION OF BUSINESS, LOST PROFITS, LOST REVENUE, COST OF COVER, OR LOST DATA), WHETHER ALLEGED AS A BREACH OF CONTRACT OR TORTIOUS CONDUCT, INCLUDING NEGLIGENCE. IN NO EVENT SHALL HYPER-REACH TECHNOLOGY'S AGGREGATE LIABILITY IN CONNECTION WITH THIS AGREEMENT FOR ALL CLAIMS (WHETHER IN CONTRACT, TORT, INCLUDING NEGLIGENCE, STATUTE OR OTHERWISE) EXCEED THE AMOUNTS PAID TO HYPER-REACH TECHNOLOGY FOR THE SERVICES GIVING RISE TO ANY SUCH CLAIM IN THE TWELVE (12) MONTHS PRECEDING THE DATE OF SUCH CLAIM.

5) Payments

All charges shall be paid to Hyper-Reach Technology within 30-day terms, net from date of invoice. Any overdue invoice shall be subject to a one and one-half percent (1.5%) late charge for each full or part month (on a prorated basis) during which payment is outstanding. Upon request by Customer, Hyper-Reach Technology shall promptly provide written details for any such amounts that are in dispute ("Disputed Amounts"), which such Disputed Amounts shall only be subject to late charges in accordance with the following provision. In the event it is determined any Disputed Amounts are due and payable, Customer shall promptly remit such payment, including late fees from the time in which fees were confirmed in writing and the date in which Hyper-Reach Technology received payment for such fees in full (on a prorated basis). Both parties agree to use commercially reasonable efforts to resolve any Disputed Amounts within thirty (30) business days of Customer first being invoiced.

6) Force Majeure

Any delay in the performance of any duties or obligations of either party will not be considered a breach of this Agreement if such delay is caused by a labor dispute, shortage of materials, fire, earthquake, flood, severe weather, malicious computer or internet virus, worm, attack, hack, or any other event not reasonably foreseeable by, and beyond the control of a party, provided that such party uses commercially reasonable efforts, under the circumstances, to notify the other party of the circumstances causing the delay and to resume performance as soon as possible.

7) Term and Termination

The Services shall be deemed to start on the date the Customer is authorized to "go live" with the

Hyper-Reach Service Agreement

Services for production purposes, (the "Start Date"), and shall continue for a minimum of 12 months thereafter (the "Initial Term"), and then indefinitely until terminated in accordance with the provisions hereof (the "Term").

7.1 After the Initial Term and each subsequent term, this Agreement shall automatically renew for an additional period of 12 months ("Renewal Term"). Either party may terminate the Agreement for convenience upon ninety (90) days prior written notice of the Renewal Term, but not before all amounts due are fully paid.

7.2 Either party may suspend or terminate the Services or the Agreement upon a material breach of the Agreement by the other party if such breach is not cured within fifteen (15) days after receipt of written notice.

7.3 In the event that either party becomes insolvent, makes a general assignment for the benefit of creditors, is adjudicated as bankrupt or insolvent, commences a case under applicable bankruptcy laws, or files a petition seeking reorganization, the other party may choose to terminate the Agreement immediately upon written notice.

7.4 If this Agreement is terminated for any reason, (a) within thirty (30) days Customer shall pay Hyper-Reach Technology all fees accrued for the Services prior to the date of termination; (b) Customer's right to access and use the Services shall be revoked and be of no further force or effect; and (c) all provisions in the Agreement, which by their nature are intended to survive termination shall so survive.

8) Default

Upon default of payment, but subject to the provisions for Disputed Amounts in Section 5 above, Hyper-Reach Technology reserves the right to discontinue further Service to Customer. Regardless of the foregoing, Hyper-Reach Technology must provide written notice to Customer of any such failure to make payment and provide Customer not less than 30 days to cure such default. Hyper-Reach Technology is not responsible for any damages to Customer resulting from such suspension, discontinuation or termination of service, so long as the 30-day cure period has been granted to Customer.

9) Confidentiality

Each party expressly acknowledges and understands that it may have access to Confidential Information belonging to the other party.

9.1 "Confidential Information" means all information that (a) derives independent economic value, actual or potential, from not being generally known to, and not being readily ascertainable by proper means by, other persons who can obtain economic value from its disclosure or use, or (b) is the subject of efforts that are reasonable under the circumstances to maintain its secrecy, or (c) is disclosed in a manner whereby the disclosing party reasonably communicated, or the receiving party should reasonably have understood, that the information is considered by the disclosing party to be confidential, whether or not the specific designation "confidential" or any similar designation is used, including, without limitation, all reports, information and data in whatever form, regarding a disclosing party's sales, customers and prospects, usage statistics, product pricing, business plans, suppliers, costs,

Hyper-Reach Service Agreement

operations, trade secrets, strategies, know-how, source code, obfuscated code, and object code.

9.2 Notwithstanding the previous sentence, "Confidential Information" does not include any information which (a) at the time of disclosure or thereafter is generally available to and known by the public other than as a result of an improper disclosure directly or indirectly by the receiving party; (b) was or becomes available to the receiving party on a non-confidential basis from a source other than the parties hereto provided that such source is not at the time of disclosure bound by a confidentiality or other nondisclosure agreement with either of the parties hereto or is not otherwise prohibited from transmitting the information to the receiving party by a contractual, legal or fiduciary obligation; or (c) the receiving party can demonstrate is independently acquired or developed by the receiving party without violating any of the receiving party's obligations under this Agreement.

9.3 Each party as a receiving party agrees that the Confidential Information disclosed to it by the disclosing party (a) will be kept confidential by the receiving party, its affiliates, and their respective directors, officers, employees, agents, consultants, advisers, or other representatives, including legal counsel, accountants and financial advisers ("Representatives") and (b) without limiting the foregoing, will not be disclosed by the receiving party or the receiving party's Representatives to any person except with the specific prior written consent of the disclosing party, or except as expressly otherwise permitted by the terms of this Agreement. Each receiving party further agrees that the receiving party and the receiving party's Representatives will not copy, use or disclose any of the Confidential Information for any reason or purpose other than as expressly authorized herein.

10) Governing Law and Venue

This Agreement shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan, without regard to conflict of law principles. Each of the parties irrevocably submits to the exclusive jurisdiction of said courts in any such proceeding, and waives any objection it may now or hereafter have to venue or to convenience of forum. If any party hereto commences any action against any other party hereto with respect to, or arising from, this Agreement or the interpretation thereof, then the prevailing party in such action shall be entitled to an award of its costs of litigation, including all reasonable attorney's fees.

11) Notice

All notices and communications required or permitted under this Agreement shall be in writing and shall be delivered in person, sent by overnight delivery, or sent via email, with confirmation of receipt, to the addresses and email addresses set forth below, or to any other address, as such party will designate in a written notice to the other party hereto. All notices sent pursuant to the terms of this section will be deemed received if personally delivered, then on the date of delivery, if by overnight delivery or email, on the date of confirmation of receipt.

Hyper-Reach Service Agreement

If to Hyper-Reach Technology:

Attn : Nelson Pacheco

Email : support@hyper-reach.com CC : legal@valsoftcorp.com

Valsoft Corporation Inc.
d/b/a Hyper-Reach Technology,
7405 Rte Transcanadienne #100,
Saint-Laurent, QC
H4T 1Z2, Canada

If to Customer:

Southgate Police Department

Attn: Mark A. Mydlarz

Email Address: mmydlarz@southgatemi.gov

Physical Address: 14710 Reaume, Southgate, MI 48195.

12) Relationship of the Parties

Nothing contained herein will be deemed to create a partnership, joint venture, agency or employment relationship between the parties hereto. Neither party is authorized to enter into any contract or commitments on behalf of the other, or assume any obligation for, or otherwise bind the other party financially or otherwise, nor will it represent that it has such authority. Each party is acting hereunder as an independent contractor.

13) Taxes

Client shall pay all applicable sales, use and value added taxes (local, state, county, federal or national).

14) Assignment

Except as expressly stated otherwise in this Agreement, neither party may assign, delegate, sublicense or otherwise transfer any rights or duties under this Agreement without the prior written consent of the other party, such consent not to be unreasonably withheld, conditioned or delayed. Notwithstanding the above, either party may assign this Agreement to (i) an entity that purchases all or substantially all of the assets or a distinct business line (or operating unit) of such party, a third party that such party will be merged into pursuant to a merger, or a third party in connection with a corporate reorganization; or (ii) a parent, affiliate or subsidiary of such party whereby such parent, affiliate or subsidiary is at least in 50% (fifty percent) common interest with one another. Any assignment shall be preceded by notice of the assignment provided to the other party at least 5 days prior to the consummation of the applicable transaction. Any attempted assignment, delegation, sublicense or other transfer by either party in violation of this Agreement shall have no force or effect.

Hyper-Reach Service Agreement

15) Waiver

None of the terms of this Agreement will be deemed to be waived or modified except by an expressed Agreement in writing signed by both parties. The failure of a party hereto in enforcing any of its rights under this Agreement will not be deemed a continuing waiver or modification by such party of any of its rights under this Agreement.

16) Severability

If any provision of this Agreement is for any reason declared to be invalid, the validity of the remaining provisions will not be affected thereby.

17) Entire Agreement

This Agreement constitutes the entire agreement between parties. No alteration or amendment shall be effective unless in writing and executed by both parties. In particular, no oral statement or representation made by either party or any representation shall be effective unless reduced to writing and incorporated into this Agreement.

18) Counterparts

This Agreement may be executed in multiple counterparts, each of which shall be deemed to be an original of this Agreement; and all of which when taken together, shall be deemed to constitute one and the same instrument.

The parties further agree to be bound by a facsimile or an electronic scanned copy of their respective signatures.

IN WITNESS WHEREOF this Agreement has been executed by the parties as of the day and date first written above.

Hyper-Reach Technology

I have authority to bind the corporation

Print Name

Title

Date

Southgate Police Department

Signature _____

I have authority to bind the corporation

Print Name

Title

Date

Hyper-Reach Service Agreement

Exhibit A - Description of Services

1) Service

Provide access to the Hyper-Reach notification system, which enables the Client to instantly send messages via multiple channels to any number of recipients. Hyper-Reach service will commence on the activation date indicated below, or approximately two (2) weeks after the signing of this agreement and receipt of required setup data.

The activation date may extend beyond this timeframe due to factors including, but not limited to, delays in the receipt, accuracy, or completeness of client-provided data; data formatting or integration requirements; client availability for onboarding and training; and current implementation volume.

The system will be available to the Client twenty-four (24) hours a day, seven (7) days a week from and after the activation date.

2) Deliverables

- Access to Hyper-Reach website for account creation and management, contact list management, and reviewing reports.
- Access to the Hyper-Reach IVR system to initiate campaigns, record messages and review reports.
- Access to the Hyper-Reach Launch App via iOS or Android device

3) Performance

The system can make up to seven (7) attempts (if necessary) to contact each recipient. The system is currently scaled to deliver over 100,000 messages per hour, and over 100,000 SMS (text) per hour.

Hyper-Reach Service Agreement

Exhibit B – Cost of Services

Services provided to Client shall be billed according to the following:

Service	Cost	Description
Standard Notification System	Included with Package Pricing	Includes web access, maintenance, security, upgrades, and web training.
On-Site Training (1/2 day) (OPTIONAL)	\$600 (plus travel)	Up to 4 hours of in-person training.
	Package Pricing	
Emergency Mass Notification	\$7,500.00 per year	Package Includes: • Hyper-Reach • Community Signup • IPAWS alerts • Automated Weather Alerts (based on community signup) • Accu-Reach Targeting Tool • Up to 4 hours Web Training per year • Marketing Support • Unlimited minutes/usage

Hyper-Reach Service Agreement

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

May 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase of Law Enforcement Scheduling Software **(WAIVER OF BID)**

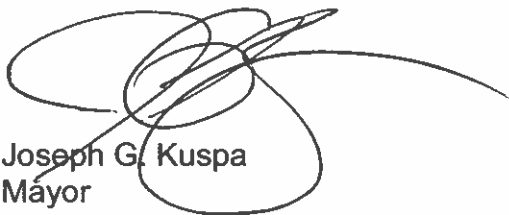
Ladies and Gentlemen:

It is recommended by the Police Chief and I concur with his recommendation to waive the bid process and approve the purchase of law enforcement scheduling software from Pace Scheduler, Naperville, IL, in the first year amount of \$3,110.00. The term would begin July 6, 2026 and end July 5, 2027.

Funds are available in the proposed 2026-27 Police Department Budget.

Your favorable consideration of this matter is requested.

Sincerely,



Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: May 13, 2026

RE: Approve Purchase of Law Enforcement Scheduling Software (Waiver of Bid)

I have reviewed the above with the Deputy Chief of Police and concur with his recommendation to waive the city bidding process and approve the purchase of law enforcement scheduling software from Pace Scheduler (Naperville IL) in the first-year amount of \$3,110.00.

Funds for this item are available in the proposed 2026-27 Police Dept budget.

Proposed Motion

Waive the city bid process and approve the purchase of law enforcement scheduling software from Pace Scheduler in the first-year amount of \$3,110.00.



SOUTHGATE POLICE DEPARTMENT MEMO

To: Honorable Mayor Kuspa
From: Brent Newsted, Deputy Chief of Police
Re: Purchase approval / Waiver of Bid
Date: May 6th, 2026

Dear Mayor Kuspa,

In 2023, City Council approved the purchase of PowerTime, a law enforcement scheduling software provided by PowerDMS. Over the past several years of utilizing this system, we have found that additional documentation methods are still required to supplement its functionality.

Pace Scheduler offers a scheduling platform that would allow department personnel to efficiently create schedules, identify and address staffing shortages, and automate both the shift bid and vacation bidding processes. Additionally, Pace Scheduler is designed to integrate with BS&A, which has the potential to streamline and improve our payroll workflow.

Chief Mydlarz and I participated in a comprehensive demonstration of Pace Scheduler to evaluate its capabilities. We also consulted with a local law enforcement partner currently using the software and were able to observe a hands-on demonstration of its effectiveness and operational benefits. Based on these evaluations, the police administration believes that Pace Scheduler will significantly streamline our scheduling processes and eliminate redundancies inherent in our current system.

The initial setup and annual cost for Pace Scheduler is \$3,360.00 less a one-time \$250 discount for a total cost of \$3,110.00. Our current PowerTime subscription, effective July 6, 2025 through July 5, 2026, carries an annual cost of \$3,215.00. It is my recommendation that we waive the bid process and approve the purchase of Pace Scheduler from Pace Scheduler, located at 2040 Corporate Lane, Naperville, IL 60563. Adequate funding for this purchase is available in the police department budget.

With your concurrence, I respectfully request that this item be placed on the City Council agenda for the May 20, 2026 meeting for consideration of the bid waiver and purchase approval.

Sincerely,

A handwritten signature in black ink, appearing to read "Brent Newsted". The signature is fluid and cursive, with the first name "Brent" and last name "Newsted" clearly distinguishable.

Brent Newsted
Deputy Chief of Police

Cc: City Administrator, Finance Director, Chief Mydlarz, Public Safety Commission (7), file



SCHEDULER
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Pace Scheduler Proposal

SOUTHGATE POLICE DEPARTMENT
DEPUTY CHIEF BRENT NEWSTED
14710 REAUME PARKWAY
SOUTHGATE, MI 48195

Frank Provenzano
05-07-2026





OVERVIEW

Dear Deputy Chief Newsted,

Thank you for taking the time to view a demonstration of our scheduling software. Based on our discussion during the demo, we hope you agree that the software will be an excellent fit for your department.

Our system will allow you to quickly and easily:

- Create schedules utilizing our permanent shift and customized rotation patterns and populate schedules for any schedule period you choose (ex. 3 months, 6 months, year, indefinitely)
- Easily identify and fill staffing deficits
- Automate the vacation bidding process
- Manage on-the-fly schedule changes
- Notify and let officers sign up for available extra-duty or open-shift overtime
- Send unlimited email and/or text alerts and messages to your staff
- Handle time off/overtime requests electronically, all backed by a full audit trail and extremely robust reporting.
- Track benefit time
- Quickly assign beats/areas/sectors and equipment needed for them.
- Ease the burden on your payroll/admin staff by allowing us to create an export for your payroll system at no charge to you.

Our extensive experience working with police departments has allowed us to optimize our onboarding and training processes to ensure a successful and smooth transition to our software. You can rest assured that the Pace Team is with you every step of the way!

Sincerely,

Frank Provenzano

National Account Manager

Pace Scheduler

SCOPE OF SERVICES

The Pace Scheduler software is an advanced scheduling solution built specifically for the unique needs of law enforcement. It is an online-hosted solution, which allows users 24-7 access anywhere they have an active internet connection. The site is scalable and fully functional on any modern device (tablet, phone, laptop, PC, etc.).

The software is based on a yearly subscription model and includes the following:

- 13 Month first-year term (extra month to cover the setup/onboarding process)
- Site hosting, Maintenance, Standard Updates, and bug fixes.
- Unlimited Phone and Email Support (M-F, 8A-5P, NBD response)
- Initial Online Training for Admins, Supervisors, and Regular Users
- Unlimited Text/Email Messaging and Alerts
- Any New Standard Pace Planned Features Released as Part of the Core Software
- Unlimited Storage of Client Scheduling Data
- Custom Export file for Payroll Software (if applicable)

Any additional features/needs requiring custom development will be reviewed by the development team for feasibility, a clearly written scope defined, and will be quoted separately.

ONBOARDING PROCEDURE

Upon purchasing Pace Scheduler, you will receive a welcome email requesting the following:

- Fill out Google Sheet – details what info we need from you to setup your site, along with examples
- Provide 1-2 months of your current schedule
- Provide current roster in specified format
- Identify who will be the Pace “Project Lead” and “Co-Lead” for your department – these will be the Pace Scheduler experts from your department who will be the main POC.

ONBOARDING ESTIMATED TIMEFRAME

The timeline below is merely an estimate and is dependent on many factors including, but not limited to department size, when data is received, client availability and responsiveness, and client scheduled “go-live” date.

Phase	Timeframe
Data Collection	Weeks 1-2
Site Setup	Weeks 3-4
Review and Training	Week 5-6
GO LIVE	Weeks 6-7
Custom Payroll Reports	TBD



TERMS AND CONDITIONS

PACE SCHEDULER SERVICES AND SUPPORT

Subject to the terms of this Agreement, Company (Pace Scheduler) will use commercially reasonable efforts to provide Customer the Services as agreed upon. As part of the setup process, Customer will identify the key admin level user who will be the go-to contact person when the Pace Scheduler team needs to contact Company.

RESTRICTIONS AND RESPONSIBILITIES

Customer will not, directly or indirectly: reverse engineer, decompile, disassemble or otherwise attempt to discover the source code, object code or underlying structure, ideas, know-how or algorithms relevant to the Services or any software, documentation or data related to the Services ("Software"); modify, translate, or create derivative works based on the Services or any Software (except to the extent expressly permitted by Company or authorized within the Services); use the Services or any Software for timesharing or service bureau purposes or otherwise for the benefit of a third party; or remove any proprietary notices or labels.

Further, Customer may not remove or export from the United States or allow the export or re-export of the Services, Software or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Software and documentation are "commercial items" and according to DFAR section 252.227-7014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by Customer will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

Customer represents, covenants, and warrants that Customer will use the Services only in compliance with Company's standard published Term of Service and all applicable laws and regulations. Customer hereby agrees to indemnify and hold harmless Company against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of the foregoing or otherwise from Customer's use of Services. Although Company has no obligation to monitor Customer's use of the Services, Company may do so and may

prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

Customer consents on behalf of all its users to receive automated text messages related to the software's functionality. These messages may include notifications, alerts, and reminders. Standard message and data rates may apply. Users can opt out individually by replying "STOP" to any message. Customer is responsible for updating Pace Scheduler with any changes to its users' mobile numbers. Company is not liable for delayed, undelivered, or compromised messages.

Customer shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services, including, without limitation, modems, hardware, servers, software, operating systems, networking, web servers and the like (collectively, "Equipment"). Customer shall also be responsible for maintaining the security of the Equipment, Customer account, passwords (including but not limited to administrative and user passwords) and files, and for all uses of Customer account or the Equipment with or without Customer's knowledge or consent.

CONFIDENTIALITY; PROPRIETARY RIGHTS

Each party (the "Receiving Party") understands that the other party (the "Disclosing Party") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "Proprietary Information" of the Disclosing Party). Proprietary Information of Company includes non-public information regarding features, functionality and performance of the Service. Proprietary Information of Customer includes non-public data provided by Customer to Company to enable the provision of the Services ("Customer Data"). The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information after five (5) years following the disclosure thereof or any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by it prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to it without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party or (e) is required to be disclosed by law.

Customer shall own all right, title and interest in and to the Customer Data. Company shall own and retain all right, title and interest in and to (a) the Services and Software, all improvements,



SCHEDULER

Scheduling, Simplified

enhancements or modifications thereto, (b) any software, applications, inventions or other technology developed in connection with Implementation Services or support, and (c) all intellectual property rights related to any of the foregoing.

Notwithstanding anything to the contrary, Company shall have the right to collect and analyze data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Customer Data and data derived therefrom), and Company will be free (during and after the term hereof) to use such information and data to improve and enhance the Services and for other development, diagnostic and corrective purposes in connection with the Services and other Company offerings. No rights or licenses are granted except as expressly set forth herein.

Notwithstanding anything in this Agreement to the contrary, it is the express intention of the parties to this Agreement that all right, title and interest of whatever nature in the Company's user manuals, training materials, all computer software, report formats, together with all subsequent versions, enhancements and supplements to said software and written materials, all copyright rights (including both source and object code) and all oral or written information relating to the Company's software or written materials conveyed in confidence by the Company pursuant to this Agreement which is not generally known to the public and which give the Company an advantage over their respective competitors who do not know or use such information, and all other forms of intellectual property of whatever nature is and shall remain the sole and exclusive property of the Company and shall not be exploited by the Customer, except as expressly set forth herein.

PAYMENT OF FEES

Customer will pay Company the applicable fees described in the Order Form for the Services and Custom Implementation Services in accordance with the terms therein (the "Fees"). If Customer's use of the Services exceeds the Service Capacity set forth on the Order Form or otherwise requires the payment of additional fees (per the terms of this Agreement), Customer shall be billed for such usage and Customer agrees to pay the additional fees in the manner provided herein. Company reserves the right to change the Fees or applicable charges and to institute new charges and Fees upon thirty (30) days prior notice to Customer (which may be sent by email). If Customer believes that Company has billed Customer incorrectly, Customer must contact Company no later than 60 days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Company's customer support department.

Company will bill customer via an invoice. Full payment for invoices issued in any given month must be received by Company thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection and may result in immediate termination of Service. Customer shall be responsible for all taxes associated with Services other than U.S. taxes based on Company's net income.

TERM AND TERMINATION

Subject to earlier termination as provided below, this Agreement shall be automatically renewed for additional periods of the same duration as the Term as specified in the Order Form unless either party requests termination at least thirty (30) days prior to the end of the then-current term.

In addition to any other remedies it may have, either party may also terminate this Agreement upon thirty (30) days' notice (or without notice in the case of nonpayment), if the other party materially breaches any of the terms or conditions of this Agreement. Customer will pay in full for the Services up to and including the last day on which the Services are provided. All sections of this Agreement which by their nature should survive termination will survive termination, including, without limitation, accrued rights to payment, confidentiality obligations, warranty disclaimers, and limitations of liability.

WARRANTY, MAINTENANCE, AND DISCLAIMER

Company shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Implementation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Company or by third-party providers, or because of other causes beyond Company's reasonable control, but Company shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption. HOWEVER, COMPANY DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND IMPLEMENTATION SERVICES ARE PROVIDED "AS IS" AND COMPANY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT.



SCHEDULER

Scheduling, Simplified.

LIMITATION OF LIABILITY

NOTWITHSTANDING ANYTHING TO THE CONTRARY, EXCEPT FOR BODILY INJURY OF A PERSON, COMPANY AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL EQUIPMENT AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, OR NEGLIGENCE THEORY; (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY OR CORRUPTION OF DATA OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL, OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND COMPANY'S REASONABLE CONTROL; OR (D) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID BY CUSTOMER TO COMPANY FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT THAT GAVE RISE TO THE LIABILITY. IN EACH CASE, WHETHER OR NOT COMPANY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.

requested. This Agreement shall be governed by the laws of the State of Illinois without regard to its conflict of laws provisions.

MISCELLANEOUS

If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable. This Agreement is not assignable, transferable or sub licensable by Customer except with Company's prior written consent. Company may transfer and assign any of its rights and obligations under this Agreement without consent. This Agreement is the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. No agency, partnership, joint venture, or employment is created as a result of this Agreement and Customer does not have any authority of any kind to bind Company in any respect whatsoever. In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees. All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt

SECURITY STATEMENT

The Pace Scheduler is a cloud based software solution, which therefore poses little risk to any internal IT networks. Further, no highly sensitive data is stored anywhere within the Pace Scheduler databases. We do not collect social security numbers, payment information, health information, or external passwords. For all of the data that we do collect, we keep it secure in the following ways:

The Pace Scheduler uses 256-bit secure sockets layer encryption for all communications with our servers.

All data is password protected and multiple security and permission layers are enforced at the application level to ensure only the proper users view the data they are entitled to view. Passwords are encrypted using the PBKDF2 algorithm with a SHA256 hash, a password stretching mechanism recommended by NIST. This means even members of the Pace Scheduler development team cannot gain access to a user's password.

The data is physically stored on the highly secured AWS technology infrastructure. The AWS data center operations have been accredited under ISO 27001, SOC 1 and SOC 2/SSAE 16/ISAE 3402 (Previously SAS 70 Type II), PCI Level 1, FISMA Moderate, Sarbanes-Oxley (SOX). These centers also provide environmental/disaster safeguards, network security safeguards, and system security safeguards that all comply with industry standards.

Database backups are taken and stored at regular intervals, no less than once per day, and are also stored within the secure AWS technology infrastructure. Every change to your data is written to write-ahead logs, which are shipped to multi-datacenter, high-durability storage. In the unlikely event of unrecoverable hardware failure, these logs can be automatically 'replayed' to recover the database to within seconds of its last known state.

UPTIME AND AVAILABILITY

Uptime

The Pace Scheduler application is hosted on Amazon Web Services servers, which guarantees a 99.99% uptime. To date, Pace Scheduler has kept a historical 99.996% uptime (including both planned and un-planned outages), while frequently releasing features and making many improvements on the application.

Scheduled Maintenance

When Pace releases new functionality that may require downtime, releases updates to existing features that may require downtime, or needs to bring the website down for maintenance for any other reason, Pace will schedule these updates or outages between 12:00AM CST and 5:00AM CST unless extenuating circumstances exist. Releases that require 0 seconds of downtime may happen at alternate times. During the vast majority of releases there will be no downtime. The reason for scheduling certain releases in the night is to ensure that if downtime happens it will not affect users during normal business hours. There may occasionally be exceptions when the Pace team may need to do maintenance during business hours, and in these instances the Pace Scheduler team will communicate as appropriate to any affected clients.

SUPPORT TERMS

Company will provide Technical Support to Customer via both telephone and electronic mail on weekdays during the hours of 9:00 am through 5:00 pm US/Central time, with the exclusion of Federal Holidays ("**Support Hours**").

Customer may initiate a helpdesk ticket during Support Hours by calling 630-395-2185 or any time by emailing support@pacescheduler.com.

Company will use commercially reasonable efforts to respond to all Helpdesk tickets within one (1) business day.



PRICING AND FEES

PACE SCHEDULER
2040 CORPORATE LANE
NAPERVILLE, IL 60563

DATE:
QUOTATION #:
QUOTE VALID UNTIL:

May 07, 2026
SOU20260507-50U
August 07, 2026

BILL TO:

SOUTHGATE POLICE DEPARTMENT
DEPUTY CHIEF BRENT NEWSTED
14710 REAUME PARKWAY
SOUTHGATE, MI 48195

DESCRIPTION	TYPE OF FEE	TOTAL
General Software License Fee - up to 50 Users	Yearly Recurring	\$3,360.00
Setup Fee	One-time	(\$500.00) WAIVED

COST BREAKDOWN:

DESCRIPTION	TOTAL
YEARLY RECURRING TOTAL FEES	\$3,360.00**
ONE-TIME FEES	NONE
FIRST YEAR TOTAL (includes one-time \$250 referred agency discount)	\$3,110.00*

*All Pricing will return to regular annual pricing after initial subscription.

Please check the option below to add Single Sign On (SSO) through Microsoft Azure to your subscription:

_____ SSO Pricing for above stated user count: \$510.00/Year (\$3,870.00 subscription total per year with SSO)

SSO Pricing for above stated user count for first year with referred agency discount: \$3,620.00.

**Pace Scheduler offers a satisfaction guarantee, whereby once your full team has attended and completed all training and onboarding meetings, and are using the system and considered live, if you are dissatisfied with the product during the first 12 months of your subscription, Pace will prorate and refund the unused portion of your subscription. Refund does not include any custom development fees.

** Pricing subject to increase at time of subscription renewal. Purchase a multi-year subscription in order to lock in your current pricing with no increases throughout the multi-year subscription contract.

Please check an option below if you would like to take advantage of a multi-year subscription agreement:

_____ 2 Year _____ 3 Year _____ 4 Year _____ 5 Year

Payment is due upfront for selected number of years in order to take advantage of this offer.

EXHIBIT A

Custom Implementation Services

Custom Implementation Services: Pace will use commercially reasonable efforts to provide Customer the additional services and/or functionality described here in Exhibit A (hereafter referred to as Custom Implementation Services), and Customer shall pay Company the Custom Implementation Fee in accordance with the terms herein.

This exhibit describes all items that go beyond the scope of the core Pace Scheduler program and are therefore considered to be Custom Implementation Services:

- N/A. Customer did not request any Custom Implementation Services in this contract.



SCHEDULER
Scheduling Simplified

PACE SCHEDULER SERVICES AGREEMENT
QUOTATION #: SOU20260507-50U

This Pace Scheduler Services Agreement ("Agreement") is entered into on _____ (the "Effective Date") between Pace Systems, Inc. with a place of business at 2040 Corporate Lane, Naperville, IL 60563 ("Company"), and the Customer listed above ("Customer"). This Agreement includes and incorporates the proposal in its entirety, as well as the stated Terms and Conditions and contains, among other things, warranty disclaimers, liability limitations and use limitations. There shall be no force or effect to any different terms of any related purchase order or similar form even if signed by the parties after the date hereof.

Customer acknowledges and agrees to payment being due upfront and within 30 days of receipt of Pace Scheduler invoice.

Pace Systems, Inc.:

Customer:

Signature: _____

Signature: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

PO# (If Applicable): _____



CLIENT BILLING INFORMATION

Date: _____

Company Information

<i>Company Name:</i>		<i>Company Address:</i>	
<i>City:</i>	<i>State:</i>	<i>Zip Code:</i>	
<i>Phone Number:</i>	<i>Fax Number:</i>	<i>Website:</i>	
<i>Company Contact:</i>		<i>Title:</i>	<i>Phone Number:</i>

Tax Exempt? ☐ Yes ☐ No

FEIN#: _____

Accounting Contact

<i>Name:</i>	<i>Phone:</i>	<i>Email:</i>
--------------	---------------	---------------

Authorized Signature

Title

Date

PLEASE EMAIL A COPY OF YOUR COMPLETED W9 FORM TO YOUR ACCOUNT MANAGER



In order to move forward, we will need the following from you:

1. Copy of signed Proposal (Including pricing page)
2. Completed Client Billing Information (see Page 12)
3. PO (if you use them)
4. Tax Exempt Certificate
5. Completed W9 Form
6. Full contact information (name, phone, email) for the following:
 - **Project Lead**
 - **Co-Lead**
 - **Head of Department** - (this person will be copied on correspondence and progress)
 - **Payroll Contact** – Person who manages the payroll software (if you want us to build a payroll export)

The Project Lead/Co-Lead will be the main points of contact for us, will fill out the information we need to setup your new site, and will be the driving force at your department to get everyone on board.

Once we receive the above information, we will send out a welcome email within 24 hours to the Project Lead and Co-Lead.

The welcome email will detail the information we need from you in order to setup your site. Once you receive it, please **do not** fill anything out until we have had a chance to review it together. This reduces the chance of errors, which may delay the building of your new Pace Scheduler site.

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

May 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase of Vacuum Pump Assembly **(WAIVER OF BID)**

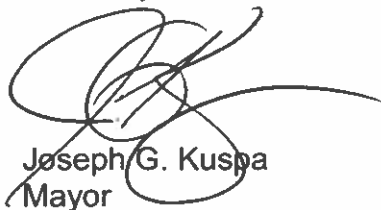
Ladies and Gentlemen:

It is recommended by the Department of Public Services Director and I concur with his recommendation to waive the bid process and approve the purchase of a replacement vacuum pump assembly and couplers for the Fire Department from Flo-Aire Heating and Cooling, Southgate, MI in the amount of \$3,853.00.

Funds are available in the DPS Department budget.

Your favorable consideration of this matter is requested.

Sincerely,

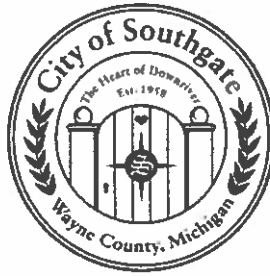


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council
FROM: Douglas Drysdale, Assistant City Administrator / Finance Director
DATE: May 13, 2026
RE: Approve Purchase of Vacuum Pump Assembly (Waiver of Bid)

DWD

I have reviewed the above with the DPS Director and concur with his recommendation to waive the city bidding process and approve the purchase of a replacement vacuum pump assembly and couplers for the fire department from Flo-Aire Heating and Cooling (Southgate MI) in the amount of \$3,853.00. Flo-Aire is the city's approved contractor for heating & cooling services.

Funds for this item are available in the DPS Dept budget.

Proposed Motion

Waive the city bid process and approve the purchase of a replacement vacuum pump assembly and couplers for the fire department from Flo-Aire Heating and Cooling (Southgate MI) in the amount of \$3,853.00.



DEPARTMENT OF PUBLIC SERVICES

14719 Schafer Court· Southgate, Michigan 48195
Ph: (734) 258-3079· Fax: (734) 246-1333

Memorandum

To: The Honorable Mayor and Members of City Council

From: Phil Ferro, DPS Director 

Date: May 6, 2026

Re: Request for Waiver of Bid – Vacuum Pump Assembly

The Department of Public Services is requesting a bid waiver in the amount of \$3,853.00, to remove and replace the Vacuum Pump Assembly and Couplers at the Fire Department. Flo-Aire Heating and Cooling is our current electrical contractor and has been for the last several years.

I recommend the City waive the bid process and approve Flo-Aire Heating and Cooling to remove and replace the Vacuum Pump Assembly and Couplers at the Fire Department. I respectfully request this item be placed on the City Council agenda for the next meeting, for purposes of bid waiver and purchase approval.

If you have any questions, please contact me. I would appreciate your favorable consideration of this request.

Enclosure



QUOTE #3206

SENT ON:

May 06, 2026

RECIPIENT:

The City of Southgate D.P.S.

14719 Schafer Ct.
Southgate, MI 48195

Phone: 734-341-9477

SENDER:

Flo-Aire Heating & Cooling

15761 Eureka Road
Southgate, Michigan 48195

Phone: 734-285-1809

Email: estimating@flo-aire.com

Website: <https://floaireheatingcooling.com/>

SERVICE ADDRESS:

Fire Department
14730 Reaume Parkway
Southgate, MI 48195

Product/Service	Description	Qty.	Unit Price	Total
Repair Co-Ray Vac system	Upon inspection of unit for Vacuum pump found unit running all the time. Found motor shorted out internally and needs to be replaced We will remove and replace Vacuum pump assembly and couplers Warranty 1 year on Parts by Mfg. 30 days on Labor by Flo-aire Parts are in stock locally will take 1 to 2 business days	1	\$3,853.00	\$3,853.00
Total				\$3,853.00

Reviews

Brian Ramsey



Great service. Very prompt

Kristi Tipper



I recently had a new furnace installed, and Derek and John went the extra mile to ensure quality work. They educated me on my new furnace and answered my questions. Demonstrated professionalism throughout the process.

Mary Kincaid



They had to put in a new furnace and hot water tank. they did a great job.



QUOTE #3206

SENT ON:

May 06, 2026

This quote is valid for 15 days. Pricing is subject to change after this period.

Payment Terms: Due Upon Receipt

-Cash payments must be for the exact amount. Installers do not carry cash or change for safety reasons.

-A 3% processing fee applies to all credit and debit card payments.

-Checks are accepted. A \$30 fee will be charged for any returned check.

-Balances not paid within thirty (30) days are subject to a 1.5% monthly late fee, plus any applicable collection and attorney fees.

All pets must be secured prior to and during service for the safety of our team and your animals.

**Flo-Aire is not responsible for theft or damage once equipment has been delivered and set in place.

Signature: _____ Date: _____

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

May 13, 2026

To the Honorable
City Council
Southgate, Michigan 48195

Re: Purchase of Replacement Bobcat Loader **(WAIVER OF BID)**

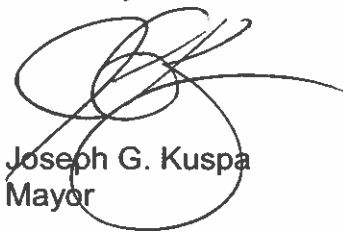
Ladies and Gentlemen:

It is recommended by the Parks & Recreation Director and I concur with her recommendation to waive the bid process and approve the purchase of a replacement Bobcat Loader from Carleton Equipment Company Bobcat of Motor City, Livonia, Michigan, in the amount of \$80,920.19, under Sourcwell Contract #02032-CEC.

Funds are available in the proposed 2026-27 Parks & Recreation Millage Fund Budget.

Your favorable consideration of this matter is requested.

Sincerely,

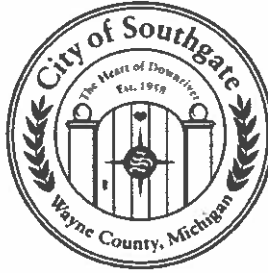


Joseph G. Kuspa
Mayor

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

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KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

MEMORANDUM

TO: Honorable Mayor and City Council

FROM: Douglas Drysdale, Assistant City Administrator / Finance Director *DWD*

DATE: May 13, 2026

RE: Approve Purchase of Replacement Bobcat Loader (**Waiver of Bid**)

I have reviewed the above with the Parks & Recreation Director and I concur with her recommendation to waive the city bidding process and approve the purchase of a replacement Bobcat Loader from Carleton Equipment Company Bobcat of Motor City (Livonia MI) in the amount of \$80,920.19, under the Sourcewell contract #02032-CEC.

Sourcewell is a national purchasing cooperative that solicits bids and requests for proposals on behalf of state and local governments.

Funds for this item are available in the proposed 2026-27 Parks & Recreation Millage Fund budget.

Proposed Motion

Waive the city bid process and approve the purchase of a replacement Bobcat Loader from Carleton Equipment Company Bobcat of Motor City in the amount of \$80,920.19, under the Sourcewell contract #02032-CEC.

Southgate Michigan

PARKS & REC

14700 Reaume Parkway—Southgate, MI 48195 (734)258-3035

To: Dan Marsh, City Administrator
From: Julie Goddard, Parks & Recreation Director
Date: May 13th, 2026
Re: Bobcat for Parks & Recreation

The Parks & Recreation Department is in need of a new Bobcat. Our current Bobcat is beyond its useful life and is no longer able to be repaired by the DPS. It was purchased in 2006. We will also be putting it for auction to recoup any money we can.

We use the bobcat daily to prepare our baseball fields and it is also used on park projects and to assist with taking down the ice surfaces among other tasks.

I asked Jason Kujat, the DPS head mechanic, to handle the quote. The Bobcat can be delivered to us in 2-4 weeks.

The quote falls under Sourcewell Contract pricing #02032-CEC.

It is my recommendation that we waive the bid process and purchase the Bobcat UW56 with upgrades that are needed for the projects we use it for from Carleton Equipment Company Bobcat of Motor City, Livonia, Michigan in the amount of \$80,920.19. This price also includes freight.

Funds are available to purchase the Bobcat with the Recreation Millage Fund.

I appreciate your consideration in this matter.

Respectfully Submitted,



Julie Goddard
City of Southgate
Parks & Recreation Director



Product Quotation
Quotation Number: AU1814737
Quote Sent Date: May 12, 2026
Expiration Date: Jun 11, 2026

Your Bobcat Contact
Alex Urlaub
Phone: +17012416372
Email: alex.urlaub@doosan.com

Your Customer Contact

Deliver to
City of Southgate
14719 SCHAFFER CT
SOUTHGATE, MI, 48195-2579

Bobcat Dealer
Ryan Barratt
Carleton Equipment Company Bobcat of
Motor City, Livonia, MI
31231 SCHOOLCRAFT ROAD
LIVONIA, MI, 48150

Bill to
City of Southgate
14719 SCHAFFER CT
SOUTHGATE, MI, 48195-2579D

Item Name	Item Number	Quantity	Price Each	Total
Bobcat UW56	M1225	1	67,558.40	67,558.40
Standard Equipment:				
Adjustable Vinyl Seats			Horsepower Management	
All-Wheel Steer			Roll Over Protective Structure (ROPS) . Meets	
Automatically Activated Glow Plugs			Requirements of SAE-J1040 & ISO 3471	
Auxiliary Hydraulics			Falling Object Protective Structure (FOPS) . Meets	
Variable Flow with dual direction detent			Requirements of SAE-J1043 & ISO3449, Level I	
Beverage Holders			Dome Light	
Bob-Tach			Hydraulic Dump Box	
Boom Float			Instrumentation: Standard 5" Display with Keyless Start,	
Cargo Box Support			Engine Temperature and Fuel Gauges, Hour meter, RPM	
Cruise Control			and Warning Indicators. Includes maintenance interval	
Speed Management			notification, fault display, job codes, quick start, and	
Enclosed Cab with HVAC			security lockouts.	
Dual Port USB charger			Joystick, Manually Controlled with Lift Arm Float	
Lower Engine Guard			Lift Arm Support	
Limited Slip Transaxle			Parking Brake, automatic	
Engine and Hydraulic Monitor with Shutdown			Power Steering with Tilt Steering Wheel	
Front LED Work Lights			Radiator Screen	
Full-time Four-Wheel Drive			Rear Receiver Hitch	
			Seat Belts, Shoulder Harness	
			Spark Arrestor Muffler	
			Suspension, 4-wheel independent	
			Tires: 27 x 10.5-15 (8 ply), Lug Tread	
			Toolcat Interlock Control System (TICS)	
			Two-Speed Transmission	
			Machine Warranty: 12 Months, unlimited hours	
			Bobcat Engine Warranty: Additional 12 Months or total of	
			2000 hours after initial 12 month warranty	
Deluxe Road Package	M1225-P01-C01	1	2,725.60	2,725.60
<i>Included:</i> Deluxe Road Package includes: Backup				
Alarm, Turn Signals, Flashers, Tail Lights, Brake Lights,				
Rear view mirror, Side Mirrors, Horn, Rear work lights,				
and headlights				

Attachment Control	M1225-R08-C02	1	236.00	236.00
Engine Block Heater	M1225-A01-C02	1	134.40	134.40
Heavy Duty Battery	M1225-R07-C02	1	96.80	96.80
High Flow Package	M1225-R03-C02	1	1,820.00	1,820.00
Interior Trim	M1225-A01-C04	1	189.60	189.60
Power Bob-Tach	M1225-R14-C03	1	1,060.80	1,060.80
Radio Option	M1225-R15-C02	1	497.60	497.60
Rear View Camera	M1225-R20-C01	1	330.40	330.40
Traction Control	M1225-R16-C02	1	584.00	584.00
62" Heavy Duty Bucket	7272678	1	1,236.52	1,236.52
Bolt-On Cutting Edge, 62"	6718005	1	269.77	269.77
4K Heavy Duty Pallet Fork Frame	7294305	1	482.60	482.60
48" 4K Heavy Duty Pallet Fork Teeth	6540182	1	357.20	357.20

Total for Bobcat UW56 77,579.69

Quote Subtotal	77,579.69
Dealer PDI	150.00
Freight Charges	1,550.00
Destination Charges	213.00
Dealer Assembly Charges	77.50
LINE-X AND UNDERCOATING	1,350.00
Quote Total - USD	80,920.19

Comment: *Prices per the Michigan State MiDeal Contract # 250000000021

*Plus applicable taxes. IF Tax Exempt, please include Tax Exempt Certificate with the order.

*All orders should include 1) Accounts Payable Contact and email address, 2) W9 with correct legal entity name, and 3) Bill to Address.

*Orders may be placed with the contract holder or authorized dealer as allowed by the terms and conditions of the contract. *A Copy of all orders must be provided to Heather.Messmer@Doosan.com.

*Contact Holder Information: Doosan Bobcat North America, Inc. , 250 E Beaton Drive, West Fargo, ND 58078. TID# 38-0425350.

*Payment Terms: Net 60 Days. Credit cards accepted.

*Remittance address: Doosan Bobcat North America, Inc. P. O. Box 74007382, Chicago, IL 60674-7382

*Questions can be submitted via email to Nate.Dwelle@doosan.com or by phone at: 1-800-965-4232.

Customer Acceptance:

Quotation Number: AU1814737

Purchase Order: _____

Authorized Signature: _____

Print: _____ Sign: _____

Date: _____ Email: _____

Addresses

Delivery Address _____

Billing Address (if different from ship to): _____

Tax Exempt: Y ☐ / N ☐

Exempt in the State of: _____

Tax Exempt ID: _____

Federal: _____

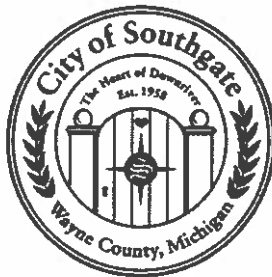
State: _____

Expiration Date: _____

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

ZOEY KUSPA
Council President

CHRISTIAN GRAZIANI

KAREN E. GEORGE

PRISCILLA AYRES-REISS

PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 12, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: **Appointments to Board of Review**

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Board of Review – for terms expiring June 2029:

Maryann Zelasko	13108 Spruce
Paul Knott (Alternate)	12940 Devoe

Your concurrence on these appointments is appreciated.

Sincerely,



Joseph G. Kuspa
Mayor

Cc: City Clerk

JOSEPH G. KUSPA
Mayor

JANICE M. FERENCZ
City Clerk

CHRISTOPHER P. ROLLET
Treasurer



City of Southgate

- CITY COUNCIL -

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PHILLIP J. RAUCH

ADRIENE PRICE

ED GAWLIK JR.

March 12, 2026

To The Honorable
Southgate City Council
Southgate, Michigan 48195

Re: Appointment to Brownfield Redevelopment Authority/Economic Development Corp.

Ladies and Gentlemen:

Please be advised I have made the following appointments:

Brownfield Redevelopment Authority/Economic Development Corp. –

Ron Moran 17101 Michigan Ave Term Expiring June 2032

Your concurrence on these appointments is appreciated.

Sincerely,

Joseph G. Kuspa
Mayor

Cc: City Clerk